

**ADDENDUM 1:**  
**BLUEGRASS DATA HANDLING AND PRIVACY PROTECTION AGREEMENT**

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**I. Introduction**

BLUEGRASS was a technology demonstration involving intelligence collection technologies over civilian areas. As such, the BLUEGRASS stakeholders, management team and analysts are obligated to comply with the provisions of Executive Order (EO) 12333 and the Privacy Act.

Executive Order 12333, which protects US citizens including permanent resident aliens, unincorporated associations of US citizens and US corporations during collection operations within the United States, was established to ensure individual rights and liberties are guaranteed according to the Constitution and US law. EO 12333 allows for the collection of information from overhead, provided specific individuals and organizations, as well as property in which there is a reasonable expectation of privacy, are not targeted.

The Privacy Act guarantees the protection of Personally Identifiable Information (PII), or information that can be used to uniquely and reliably identify a person. For the BLUEGRASS exercise it includes (but may not be limited to) name, address, telephone numbers, and license plate numbers.

**II. Personal Responsibilities**

All BLUEGRASS participants have explicit responsibilities to protect personal privacy data and abide by the provisions established in EO 12333.

The following Privacy Control Measures are applicable for all individuals handling or analyzing BLUEGRASS data. (Please initial each line to certify understanding and compliance.)

\_\_\_\_\_ 1) Analysts **may not** correlate street address data to private resident information.

\_\_\_\_\_ 2) Analysts **may not** associate tracks for non-cooperative targets with street address data or other private resident information.

\_\_\_\_\_ 3) Analysts **may not** use BLUEGRASS data to derive personal driving patterns, times of arrival/departure, commute schedules, places visited, etc. for non-cooperative targets (i.e.: private citizens).

\_\_\_\_\_ 4) Analysts **may not** disclose BLUEGRASS data to outside agencies for the purposes of law enforcement (i.e.: criminal activity is captured by a sensor and noticed by a data end-user).

\_\_\_\_\_ 5) Analysts **may not** use BLUEGRASS data to monitor, watch or study public or private establishments not explicitly involved in a BLUEGRASS ground activity. In the event a public or private establishment is involved in a scripted or unscripted ground activity, analysts may only monitor cooperative targets within the establishment.

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\_\_\_\_\_ 6) Analysts **may** use non-cooperative targets for the purposes of metric gathering and/or tool development to collect metrics (i.e.: driving behavior such as U-turns) provided Privacy Control Measures 1 through 5 are observed.

\_\_\_\_\_ 7) Data users must label all BLUEGRASS data and derivative products as **FOUO//Contains Privacy Sensitive Information** in accordance with organizational classification marking guidance.

**III. Organizational Responsibilities**

Organizations granted access to BLUEGRASS data must ensure members of the organization are compliant with EO 12333 and Privacy Act provisions and that access to BLUEGRASS data is controlled within their organization. Access control measures include (but are not limited to) access rosters and password controlled folders, servers, etc.

**IV. Acknowledgements**

**Organizational Acknowledgement (if applicable):**

I have read and understand the BLUEGRASS Data Handling and Privacy Protection Agreement and will develop access control measures in accordance with Paragraph III. I will ensure that all members of my organization read, sign, understand and comply with the BLUEGRASS Data Handling and Privacy Protection Agreement and the Privacy Control Measures in Paragraph II.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Organization

**Personal Acknowledgement (all users):**

I have read and understand the BLUEGRASS Data Handling and Privacy Protection Agreement and will comply with the Privacy Control Measures in Paragraph II.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Organization